

DATE: September 29, 2026
TO: 911 Emergency Response Advisory Committee
FROM: Connie Shepperd, Sparks Police, Police Service Manager, 775-353-2241 ext. 5550, cshepperd@cityofsparks.us
THROUGH: Chris Crawforth, Chief of Police
SUBJECT: **REQUEST FOR FUNDING FOR REPAIR OF DISPATCH SERVER ROOM COOLING UNIT FOR SPARKS POLICE DISPATCH PSAP (Public Safety Answering Point)** - [For possible action] – A review, discussion and possible action to approve, deny or otherwise modify a request to fund the costs associated with Repairing the Dispatch Server Room Cooling Unit for Sparks Police Dispatch PSAP for a total amount not to exceed \$7,218.50; and if approved, forward such recommendation to the Board of County Commissioners.

SUMMARY

A review, discussion and possible action to approve, deny or otherwise modify a request to fund the costs associated with Repairing the Dispatch Server Room Cooling Unit for Sparks Police Dispatch PSAP for a total amount not to exceed \$7,218.50

The Dispatch Server Room contains the servers for the Intrado Viper-7 9-1-1 Call Handling Equipment as well the server for the L3 Harris 800 MHz Trunked Radio System. The cooling unit is critical to maintain the appropriate environment for the operation of the emergency communications equipment and provides exclusive service to the Sparks Police Department Dispatch Center.

Parts and labor are needed to replace the failed high-pressure refrigeration components and restore system operation to the cooling unit in the dispatch server room.

NRS APPLICABLE:

NRS 244A.7645 Provides approval of costs associated with purchasing the equipment and software necessary to operate the enhanced telephone system, including, without limitation, equipment and software that identify the number from which a call is made, and upgrade and replacement of equipment necessary for the operation of the enhanced telephone system. Additionally, effective October 1, 2025, provides for any costs associated with the construction, maintenance or operation of the portion of a facility that contains a telephone system for reporting an emergency and functionally dedicated to the operation of such a telephone system.

STAKEHOLDER REVIEW(s)

Stakeholder is a primary Public Safety Answer Point (PSAP) – Sparks Police Department Dispatch

PREVIOUS ACTION & BACKGROUND

On September 19, 2024, the Washoe County E911 Emergency Response Advisory Committee approved the funding for HVAC replacement and relocation design for the Regional Emergency Communications Center (RECC) located at 5195 Spectrum Blvd.

FISCAL IMPACT

The enhanced 911 Fund is a special revenue fund which receives revenue pursuant to NRS 244A.7643 in the form of telephone surcharges collected to support the emergency reporting system.

RECOMMENDATION

It is recommended that the E911 Emergency Response Advisory Committee approve to fund the costs associated with Repairing the Dispatch Server Room Cooling Unit for Sparks Police Dispatch PSAP for a total amount not to exceed \$7,218.50

POSSIBLE MOTION

Move to approve the recommendation to fund the costs associated with Repairing the Dispatch Server Room Cooling Unit for Sparks Police Dispatch PSAP for a total amount not to exceed \$7,218.50



City of Sparks
431 Prater Way
P.O. Box 857
Sparks, NV 89432-0857
Phone: (775) 353-2273 FAX: (775) 353-2399

Purchase Order

(COPY)

Tax ID#	Page
886000202	1 / 1

**PURCHASE ORDER NUMBER MUST BE REFERENCED
ON ALL PAPERWORK IN ORDER TO ENSURE PAYMENT.**

Purchase Order No
100031195

VERTIV CORPORATION 505 N CLEVELAND AVE WESTERVILLE, OH 43082	Ship To	Bill To
	Sparks Police Department 1701 E. Prater Way Sparks, NV 89434	Sparks Police Department 1701 E. Prater Way Sparks, NV 89434

Vendor No	Fax#	Payment Terms	FOB Point
312517		Net 30 days	Freight on Board: Destination
Date of Order	Requestor		Buyer
September 29, 2026	Jeff Bigham		Kaela Neff (Accounting Mgr)

Line	Quantity	Unit	Description	Unit Price	Extension
1	1.0	EA	Repair of Server Cooling Unit at PD Parts and labor quotation to replace failed high-pressure refrigeration components and restore system operation under instance# 4229089LES.	7,218.50	7,218.50

"The General Conditions (terms and conditions) that are applicable to this Purchase Order (PO) can be found at the link below unless this PO is pursuant to a specific contract or bid which terms and conditions will govern the aforementioned General Conditions." https://www.cityofsparks.us/your_government/departments/purchasing.php

PO Total

\$7,218.50

Authorized Signature



VERTIV™

Proposal for Service

Vertiv Corporation

September 24, 2026
Matt Dryden
CITY OF SPARKS
1701 PRATER WAY
SPARKS, NV 89431



Proposal for Service

September 24, 2026
Matt Dryden
CITY OF SPARKS
1701 PRATER WAY
SPARKS, NV 89431
Quote number: 1293214

Tel. No.: 775-842-7293
Email: MDRYDEN@SPARKSNV.GOV

Site ID: 4977232
Discovery Ticket: N/A
Tracker ID No.: TN-2026-4047

Good day!

Thank you for your interest in Vertiv Corporation.

This price quotation does not include all applicable taxes, freight, shipping and handling costs, unless otherwise noted. Sales Tax and shipping/handling costs, if there are any, will be added at the time of invoicing.

Please complete all required fields on the signature page and attach your Purchase Order to assist timely order processing. Should you have any questions regarding the proposal, feel free to contact me directly at (614) 841-7038.

I look forward to your response and the opportunity to work together to improve your data center investment.

Sincerely,

Cristine Joy Ayap

505 N Cleveland Avenue
Westerville, Ohio 43082

PHONE (614) 841-7038
FAX (614) 841-6676
EMAIL CristineJoy.Ayap@vertivco.com

Quote number: 1293214

**Cc: Edgar Carbajal
Amber Hunt**



Proposal for Service

Description:

Parts and labor quotation to replace failed high-pressure refrigeration components and restore system operation under instance# 4229089LES.

Vertiv Stock Parts					
Quantity	Description		Price	Ext. Price	
1	SW PRES HI 360PSI		\$ 115.00	\$ 115.00	
1	1D16206P1S		\$ 104.00	\$ 104.00	
1	178082P1S		\$ 79.00	\$ 79.00	
Total Parts Price:				\$ 298.00	
Labor					
Total Labor Hours		Total Labor Rate		Total Labor Price	
14.0		\$ 246.00		\$ 3,444.00	
Travel					
Number of CEs		Estimated Average Travel Hours	Total Travel Hours	Travel Labor Rate	Total Travel Cost
2		4.0	4.0	\$ 246.00	\$ 984.00
Miscellaneous Expenses					
Description		Quantity		Total Price	
R-22 refrigerant (sold in 30lb/bottles)		1		\$ 1,732.50	
15% silver-phosphorus brazing rods		4		\$ 95.00	
Refrigerants reclaim/disposal fee		1		\$ 150.00	
System evacuation and vacuum charge		1		\$ 45.00	
Copper couplings		(2) 1/2" couplings (2) 3/8" couplings (2) 7/8" couplings		\$ 56.00	
Miscellaneous materials		Fittings Welding rags Leak detection solution (soap bubbles) Small hardware and incidental materials		\$ 84.00	
Truck charge @ \$165.00/CE/day		2		\$ 330.000	
TOTAL QUOTED PRICE (Sales Tax not yet included)				\$ 7,218.50	

This service will be performed during normal business hours, Mon-Fri from 8am to 5pm.

This is to remind you that quote **1293214** was released on **9/24/2026** and will expire on **10/24/2026**.
If you approve this work, please **SIGN THE ATTACHED SERVICE AUTHORIZATION FORM AND INDICATE YOUR PO NUMBER.**

Thank you for your kind consideration and attention to this matter.



Proposal for Service

Quote Number: **1293214**

Purchase Order must be assigned to:

Vertiv Corporation
505 N Cleveland Avenue
Westerville, Ohio 43082

Payment remittance address:

Vertiv Corporation
PO Box 70474
Chicago, IL 60673

FID# 31-0715256

PO should be e-mailed or faxed with signed proposal to:

Vertiv Corporation
Attn: Cristine Joy Ayap
Email: CristineJoy.Ayap@vertivco.com
Fax: (614) 841-6676

Please complete the following information (All fields are required):

Purchase Order Number: _____ Purchase Order attached: ☐ Yes ☐ No

If PO **NOT** attached, please specify reason: _____

Invoice Delivery Method: ☐ Web Billing (Attach Instructions) ☐ Email ☐ Mail ☐ Other _____

Billing Contact Person: _____ Phone: _____

Email: _____ Fax #: _____

Bill-To Company Name: _____ Bill-To Address: _____

Federal Tax ID # _____ Bill-To City, ST Zip: _____

Tax Exempt: ☐ Yes (Attach tax exempt certificate) ☐ No

Site Services/IT Contact Person: _____ Phone: _____

* * COVERAGE DETAILS * *

For equipment not currently under a Service Agreement or for equipment for which the warranty has expired in excess of thirty (30) days, parts required to bring equipment back to manufacturers specifications are the responsibility of the Buyer and billable at the time of the first preventive maintenance visit or Service call. All pricing is valid only for Service coverage stated and is subject to change if this Proposal is modified in any way. This Proposal is valid for 30 days from the date of this Proposal unless otherwise noted. **Payment terms are NET IMMEDIATE upon receipt of invoice.** INFORMATION TO BUYER: This order between the Buyer and Seller is limited to Seller's Terms and Conditions located at termsconditions.vertivco.com unless a formal agreement governing this Purchase Order/transaction has been executed by the parties, in which case the Terms and Conditions of the signed agreement shall govern. Seller hereby objects to all Buyer's terms and conditions received by Seller and/or issued by Buyer.

Signature of this agreement authorizes Seller to invoice for Services mentioned herein and to utilize the provided purchase order number. If a purchase order number is not used, then the Buyer authorizes and guarantees Seller the payment of such invoices by authority of the signature below.

Thank you for your business.

Proposed By:

Accepted By:

Cristine Joy Ayap 9/24/2026

Buyer Signature Required Date

Printed Name Title Phone

Vertiv Corp Terms and Conditions of Sale can be downloaded from www.vertiv.com